

# General Essay Grading Checklist

<p><b>Invention</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Proof of brainstorming using the 5 Common Topics is Attached             <ul style="list-style-type: none"> <li>○ Definition</li> <li>○ Comparison</li> <li>○ Circumstances</li> <li>○ Relationship</li> <li>○ Testimony</li> </ul> </li> </ul>	/15
<p><b>Arrangement / Structure</b></p>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> An essay outline is attached</li> </ul>	/10
<ul style="list-style-type: none"> <li><input type="checkbox"/> The essay outline has a logical, easy to follow structure</li> </ul> <p>Consider having the following elements in your essay structure:</p> <ul style="list-style-type: none"> <li>○ Introduction:             <ul style="list-style-type: none"> <li>▪ Exordium (Attention getter)</li> <li>▪ Narratio (background): Situation/Actions</li> <li>▪ Thesis with Division, Enumeration, and Exposition</li> </ul> </li> <li>○ Body Paragraphs: Proofs, Sub-proofs, Refutation</li> <li>○ Conclusion             <ul style="list-style-type: none"> <li>▪ Thesis and Summary of Proofs</li> <li>▪ Amplification (To Whom it matters and why)</li> </ul> </li> </ul>	/20
<ul style="list-style-type: none"> <li><input type="checkbox"/> The essay is in MLA format:             <ul style="list-style-type: none"> <li>○ 12pt, Double spaced, Traditional font</li> <li>○ Name, date, CC week in upper left</li> <li>○ Last name &amp; page # in upper right of every page</li> <li>○ Title centered</li> </ul> </li> </ul>	/10
<p><b>Elocution / Style</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The essay has a pleasant number of stylistic elements</li> </ul> <p>Consider having SOME of the following style elements in your essay:</p> <ul style="list-style-type: none"> <li>○ Quality vocabulary</li> <li>○ Varied sentence structure</li> <li>○ Smooth transitions</li> <li>○ Similes</li> <li>○ Metaphors</li> <li>○ Parallelism</li> <li>○ Conversation</li> <li>○ Quote</li> <li>○ Question</li> <li>○ Anecdote</li> <li>○ Antithesis</li> <li>○ Assonance</li> <li>○ Alliteration</li> </ul>	/35
<p><b>MECHANICS</b></p>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> The essay uses correct capitalization, punctuation, spelling, &amp; grammar</li> </ul>	/10

