Lost Tools of Writing Overview

Essay	Invention	Arrangement	Elocution	Template Outline
E1	The ANI chart (p3)	Outline & Thesis *Rudimentary PE*		p6
E2	5 Common Topics of Invention (p9)	Sorting & Outline Add sub-proofs (p10) *Introductory PE*	Scheme: Parallelism (similarly structured words) (p19)	p15
E3	Comparison-Similarities (What they Do, Have, Are) (p23)	Exordium (Introduction-relate the idea to the audience) (p24) *Basic PE*	Editing: Precise and Active Verbs (p29	p28
E4	Comparison-Differences in Kind and Degree (What they Do, Have, Are) (p35)	Amplification (Conclusion-who cares and why?) (p37) *Basic PE*	Scheme: Parallelism (similarly structured phrases or clauses) (p42)	p42
E5	Definition (What/Who is this? What kind of thing/person is this?) (p51)	Division (opposing views) & Distribution (p53) *Basic PE*	Scheme: Antithesis (contrasting ideas in parallel form) (p59)	p58
E6	Circumstance (What is happening at the same time?) (p65)	Refutation (arguments from opposite position and why they're weak) (p66) *Basic PE*	Trope: Similes (p75)	p72
E7	Relation (What happened before and after?) (p79)	Narratio (Context or Background) (p81) *Complete PE*	Scheme: Alliteration (p87)	p86
E8	Testimony (What do witnesses say about the issue?) (p92)	Review and Practice *Complete PE*	Trope: Metaphor (p96)	p86
E9	Invention Review	Review and Practice *Complete PE*	Scheme: Assonance (repeated vowel sounds) (p103)	p86

PE= Persuasive Essay *Page numbers are for Student Workbook*

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LTW Complete Persuasive Essay Outline

I. Introduction
   a. Exordium- (The opening, makes the audience receptive- Added in E3)
   b. Narratio (The background and context- Added in E7)
      i. Situation (The setting, actors and dilemma)
      ii. Actions
   c. Division (A precise statement of agreement and disagreement between the writer and an opponent- Added in E5)
      i. Agreement
      ii. Disagreement
         1. Thesis
         2. Counter-thesis
   d. Distribution
      i. Thesis (The proposition defended by the essay)
      ii. Enumeration (The number of reasons used to support the Thesis statement)
      iii. Exposition (A statement of the main proofs in the essay)
         1. Proof 1, 2, 3

II. Proofs
   a. Proof 1
      i. Sub-proof 1, 2, 3 (Added in E2)
   b. Proof 2
      i. Sub-proof 1, 2, 3
   c. Proof 3
      i. Sub-proof 1, 2, 3

III. Refutation (The arguments from opposite position and why they're weak- Added in E6)
   a. Counter-thesis
   b. Counter proof 1
      i. Summary of support for reason 1
      ii. Inadequacy of reason 1
   c. Counter proof 2
      i. Summary of support for reason 2
      ii. Inadequacy of reason 2
   d. Summary of Refutation

IV. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3
   c. Amplification- (Answers 'who cares and why?' Added in E4)
      i. To Whom it matters
      ii. Why it matters to them

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Lost Tools of Writing

Essay Grading Rubric

	Essay #								
	1	2	3	4	5	6	7	8	9
Invention (25%)									
Used required tools to generate ideas (attached worksheets and brainstorming evidence)									
ANI Chart	X	X	X	X	X	X	X	X	X
5 Common Topics		X	X	X	X	X	X	X	X
Comparison- Similarities			X	X	X	X	X	X	X
Comparison- Differences				X	X	X	X	X	X
Definition					X	X	X	X	X
Circumstances						X	X	X	X
Relation							X	X	X
Testimony								X	X
Arrangement (25%)									
Used required tools to create outline (attached worksheets and brainstorming evidence)									
Thesis	X	X	X	X	X	X	X	X	X
Sorting & Sub-proofs		X	X	X	X	X	X	X	X
Exordium			X	X	X	X	X	X	X
Amplification				X	X	X	X	X	X
Division					X	X	X	X	X
Refutation						X	X	X	X
Narratio							X	X	X
Elocution (25%)									
Used required tools within paper (attached worksheets and brainstorming evidence)									
Enumerations & Exposition	X	X	X	X	X	X	X	X	X
Parallelism: words		X	X	X	X	X	X	X	X
Active verbs			X	X	X	X	X	X	X
Parallelism: phrases & clauses				X	X	X	X	X	X
Antithesis					X	X	X	X	X
Similes						X	X	X	X
Alliteration							X	X	X
Metaphor								X	X
Assonance									X
Mechanics (25%)									
Punctuation, capitalization, spelling, typos									

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LTW Essay 1

Attach proof of brainstorming:

Invention

☐ ANI Chart

Outline

I. Introduction
   a. Thesis
   b. Enumeration
   c. Exposition
      i. Proof 1, 2, 3

II. Proofs
   a. Proof 1 ("The first reason…")
   b. Proof 2
   c. Proof 3

III. Conclusion (single sentence)
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3

☐ Check mechanics (grammar, punctuation, capitalization, spelling…)

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LTW Essay 2

Attach proof of brainstorming:

Invention	Elocution
☐ Sorted ANI Chart	☐ Parallelism 1: Words Worksheet

Outline

I. Introduction
   a. Thesis
   b. Enumeration
   c. Exposition
      i. Proof 1, 2, 3

II. Proofs
   a. Proof 1
      i. Sub-proof 1, 2, 3
   b. Proof 2
      i. Sub-proof 1, 2, 3
   c. Proof 3
      i. Sub-proof 1, 2, 3

IV. Conclusion (single sentence)
   d. Thesis
   e. Summary of Proofs
      i. Proof 1, 2, 3

☐ Underline elocution elements in paper
☐ Check mechanics (grammar, punctuation, capitalization, spelling…)

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LTW Essay 3

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart ☐ Comparison 1: Similarities	☐ Exordium	☐ Parallelism 1: Words ☐ Active verbs

Outline

I. Introduction
   a. Exordium
   b. Thesis
   c. Enumeration
   d. Exposition
      i. Proof 1, 2, 3

II. Proofs
   a. Proof 1
      i. Sub-proof 1, 2, 3
   b. Proof 2
      i. Sub-proof 1, 2, 3
   c. Proof 3
      i. Sub-proof 1, 2, 3

III. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3

☐ Underline elocution elements in paper

☐ Check mechanics (grammar, punctuation, capitalization, spelling…)

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LTW Essay 4

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart	☐ Exordium	☐ Parallelism 1: Words
☐ Comparison 1: Similarities	☐ Amplification	☐ Active verbs
☐ Comparison 2: Differences		☐ Parallelism 2: Phrases & Clauses

Outline

I. Introduction
   a. Exordium
   b. Thesis
   c. Enumeration
   d. Exposition
      i. Proof 1, 2, 3

II. Proofs (must be parallel)
   a. Proof 1
      i. Sub-proof 1, 2, 3
   b. Proof 2
      i. Sub-proof 1, 2, 3
   c. Proof 3
      i. Sub-proof 1, 2, 3

III. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3
   c. Amplification
      i. To Whom it matters
      ii. Why it matters to them

☐ Underline elocution elements in paper

☐ Check mechanics (grammar, punctuation, capitalization, spelling…)

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LTW Essay 5

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart	☐ Exordium	☐ Parallelism 1: Words
☐ Comparison 1: Similarities	☐ Amplification	☐ Active verbs
☐ Comparison 2: Differences	☐ Division	☐ Parallelism 2: Phrases & Clauses
☐ Definition		☐ Antithesis

Outline

I. Introduction
   a. Exordium
   b. Division
      i. Agreement
      ii. Disagreement
         1. Thesis
         2. Counter-thesis
   c. Distribution
      i. Thesis
      ii. Enumeration
      iii. Exposition
         1. Proof 1, 2, 3

II. Proofs (must be parallel)
   a. Proof 1
      i. Sub-proof 1, 2, 3
   b. Proof 2
      i. Sub-proof 1, 2, 3
   c. Proof 3
      i. Sub-proof 1, 2, 3

III. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3
   c. Amplification
      i. To Whom it matters
      ii. Why it matters to them

☐ Underline elocution elements in paper

☐ Check mechanics (grammar, punctuation, capitalization, spelling …)

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LTW Essay 6

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart	☐ Exordium	☐ Parallelism 1: Words
☐ Comparison 1: Similarities	☐ Amplification	☐ Active verbs
☐ Comparison 2: Differences	☐ Division	☐ Parallelism 2: Phrases & Clauses
☐ Definition	☐ Refutation	☐ Antithesis
☐ Circumstance		☐ Similes

Outline

I. Introduction
   a. Exordium
   b. Division
      i. Agreement
      ii. Disagreement
         1. Thesis
         2. Counter-thesis
   c. Distribution
      i. Thesis
      ii. Enumeration
      iii. Exposition
         1. Proof 1, 2, 3

II. Proofs (must be parallel)
   a. Proof 1 & Sub-proof 1, 2, 3
   b. Proof 2 & Sub-proof 1, 2, 3
   c. Proof 3 & Sub-proof 1, 2, 3

III. Refutation
   a. Counter-thesis
   b. Counter proof 1
      i. Summary of support for reason 1
      ii. Inadequacy of reason 1
   c. Counter proof 2
      i. Summary of support for reason 2
      ii. Inadequacy of reason 2
   d. Summary of Refutation

IV. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3
   c. Amplification
      i. To Whom it matters
      ii. Why it matters to them

☐ Underline elocution elements in paper
☐ Check mechanics (grammar, punctuation, capitalization, spelling …)

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LTW Essay 7

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart	☐ Exordium	☐ Parallelism 1: Words
☐ Comparison 1: Similarities	☐ Amplification	☐ Active verbs
☐ Comparison 2: Differences	☐ Division	☐ Parallelism 2: Phrases & Clauses
☐ Definition	☐ Refutation	☐ Antithesis
☐ Circumstance	☐ Narratio	☐ Similes
☐ Relation (Cause & Effect)		☐ Alliteration

Outline

V. Introduction
   a. Exordium
   b. Narratio
      i. Situation
      ii. Actions
   c. Division
      i. Agreement
      ii. Disagreement
         1. Thesis
         2. Counter-thesis
   d. Distribution
      i. Thesis
      ii. Enumeration
      iii. Exposition
         1. Proof 1, 2, 3

VI. Proofs (must be parallel)
   a. Proof 1 & Sub-proof 1, 2, 3
   b. Proof 2 & Sub-proof 1, 2, 3
   c. Proof 3 & Sub-proof 1, 2, 3

VII. Refutation
   a. Counter-thesis
   b. Counter proof 1
      i. Summary of support for reason 1
      ii. Inadequacy of reason 1
   c. Counter proof 2
      i. Summary of support for reason 2
      ii. Inadequacy of reason 2
   d. Summary of Refutation

VIII. Conclusion
   a. Thesis
   b. Summary of Proofs
      i. Proof 1, 2, 3
   c. Amplification
      i. To Whom it matters
      ii. Why it matters to them

☐ Underline elocution elements in paper
☐ Check mechanics (grammar, punctuation, capitalization, spelling …)

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LTW Essay 8

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart	☐ Exordium	☐ Parallelism 1: Words
☐ Comparison 1: Similarities	☐ Amplification	☐ Active verbs
☐ Comparison 2: Differences	☐ Division	☐ Parallelism 2: Phrases & Clauses
☐ Definition	☐ Refutation	☐ Antithesis
☐ Circumstance	☐ Narratio	☐ Similes
☐ Relation (Cause & Effect)		☐ Alliteration
☐ Testimony (eye witnesses & character witnesses)		☐ Metaphors

Outline

IX. Introduction
- a. Exordium
- b. Narratio
  - i. Situation
  - ii. Actions
- c. Division
  - i. Agreement
  - ii. Disagreement
    1. Thesis
    2. Counter-thesis
- d. Distribution
  - i. Thesis
  - ii. Enumeration
  - iii. Exposition
    1. Proof 1, 2, 3

X. Proofs (must be parallel)
- a. Proof 1 & Sub-proof 1, 2, 3
- b. Proof 2 & Sub-proof 1, 2, 3
- c. Proof 3 & Sub-proof 1, 2, 3

XI. Refutation
- a. Counter-thesis
- b. Counter proof 1
  - i. Summary of support for reason 1
  - ii. Inadequacy of reason 1
- c. Counter proof 2
  - i. Summary of support for reason 2
  - ii. Inadequacy of reason 2
- d. Summary of Refutation

XII. Conclusion
- a. Thesis
- b. Summary of Proofs
  - i. Proof 1, 2, 3
- c. Amplification
  - i. To Whom it matters
  - ii. Why it matters to them

☐ Underline elocution elements in paper

☐ Check mechanics (grammar, punctuation, capitalization, spelling …)

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LTW Essay 9

Attach proof of brainstorming:

Invention	Arrangement	Elocution
☐ Sorted ANI Chart ☐ Comparison 1: Similarities ☐ Comparison 2: Differences ☐ Definition ☐ Circumstance ☐ Relation (Cause & Effect) ☐ Testimony (eye witnesses & character witnesses)	☐ Exordium ☐ Amplification ☐ Division ☐ Refutation ☐ Narratio	☐ Parallelism 1: Words ☐ Active verbs ☐ Parallelism 2: Phrases & Clauses ☐ Antithesis ☐ Similes ☐ Alliteration ☐ Metaphors ☐ Assonance

Outline

XIII. Introduction
- a. Exordium
- b. Narratio
  - i. Situation
  - ii. Actions
- c. Division
  - i. Agreement
  - ii. Disagreement
    1. Thesis
    2. Counter-thesis
- d. Distribution
  - i. Thesis
  - ii. Enumeration
  - iii. Exposition
    1. Proof 1, 2, 3

XIV. Proofs (must be parallel)
- a. Proof 1 & Sub-proof 1, 2, 3
- b. Proof 2 & Sub-proof 1, 2, 3
- c. Proof 3 & Sub-proof 1, 2, 3

XV. Refutation
- a. Counter-thesis
- b. Counter proof 1
  - i. Summary of support for reason 1
  - ii. Inadequacy of reason 1
- c. Counter proof 2
  - i. Summary of support for reason 2
  - ii. Inadequacy of reason 2
- d. Summary of Refutation

XVI. Conclusion
- a. Thesis
- b. Summary of Proofs
  - i. Proof 1, 2, 3
- c. Amplification
  - i. To Whom it matters
  - ii. Why it matters to them

☐ Underline elocution elements in paper

☐ Check mechanics (grammar, punctuation, capitalization, spelling …)

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